

## LVLL Team Volunteer Duties

In order to have a successful season, it is important that all parents pitch in so that it is not just a few people doing all the jobs. Here is a list of duties that should be assigned at the beginning of the season.

Division: \_\_\_\_\_ Team: \_\_\_\_\_

<b>Job</b>	<b>Description</b>	<b>Name</b>	<b>Phone</b>
Head Coach	Organizes games and practices, responsible for equipment pick-up and turn-in		
Assistant Coach	Helps head coach		
Assistant Coach	Helps head coach		
Team Coordinator/ Message Box Checker	Makes sure all support activities are allocated and carried out		
Phoning #1	Does half of phone tree		
Phoning #2	Does other half of phone tree		
Uniforms	Handout, record keeping, collection		
Raking and lining #1	Does 1/3 of games, attends field maintenance workshop (Arrives 1 hour before game)		
Raking and lining #2	Does 1/3 of games (Arrives 1 hour before game)		
Raking and lining #3	Does 1/3 of games (Arrives 1 hour before game)		
Scorekeeping #1	Does 1/3 of games, attends score-keeping clinic		
Scorekeeping #2	Does 1/3 of games		
Scorekeeping #3	Does 1/3 of games		
Concession #1	Helps with concession 1- 2 times		
Concession #2	Helps with concession 1- 2 times		
Concession #3	Helps with concession 1- 2 times		
Concession #4	Helps with concession 1- 2 times		
Bat-A-Thon Organizer/Contact Person	Distributes and collects forms, Encourages participation		
Bat-A-Thon Helper #1	Provides 2 hours of help on Bat-A-Thon day		
Bat-A-Thon Helper #2	Provides 2 hours of help on Bat-A-Thon day		
Bat-A-Thon Helper #3	Provides 2 hours of help on Bat-A-Thon day		